



Employment Opportunity Home Care Aide

Position Summary

The Home Care Aide is a permanent, full-time position to assist the home and community care clients, elderly, or people with disabilities, with daily living activities at the person's home or at the health center. Duties performed at a place of residence may include keeping a house (making bed, doing laundry, washing dishes) and preparing meals as needed. Duties may also include providing personal care to those in need.

Duties:

- Administer bedside or personal care, such as ambulation or personal hygiene assistance.
- Prepare and maintain records of client progress and services performed, reporting changes in client condition to the LPN or Nurse Practitioner.
- Care of individuals or families during periods of incapacitation, family disruption or convalescence, providing companionship, personal care or helping in adjusting to new lifestyles.
- Perform healthcare-related tasks, such as monitoring vital signs and medication, under the direction of registered nurse, nurse practitioner or license practical nurse.
- Transport clients to locations outside the home, such as to physicians' offices or on outings, as required.
- Plan, shop for, or prepare nutritious meals or assist families in planning, shopping for, or preparing nutritious meals.
- Instruct, advise and possibly assist clients on issues such as personal space cleanliness, utilities, hygiene, and nutrition.
- Participate in care reviews, consulting with the team caring for the client, to evaluate the client's needs and plan for continuing services.
- Work with family members to assist them with patient bedside care.
- As required, light housekeeping duties, such as cleaning, cooking, washing clothes or dishes or running errands.
- Participates in the Health Programs & Services for the community when requested.
- Attends health team meetings and staff meetings when assigned, to support team implementation.

Knowledge, Skills and Abilities

- Able to work effectively as a team and contribute as needed.
- Strong Problem Solving, Decision-making and Time Management skills
- Effective verbal and listening communication skills.
- Ability to work independently with sound work ethics.
- Possess cultural awareness, sensitivity and respect cultural differences
- Be flexible, adaptable, and able to work effectively in a variety of settings.
- Ability to enter all homes and work with clients, be an active member of their care team.
- Knowledge of local health issues, services, and resources.
- Demonstrated competency in written English.
- Ability to handle the physical capacities of the position.
- Other duties as required, but not limited to, relate to the position.

QUALIFICATIONS:

- Graduation from a recognized resident care attendant or continuing care/nursing assistant program, desired one-year direct experience.
- Clear criminal record check & vulnerable sector
- Ability to work with and for all Bonaparte members residing on Bonaparte Reserve lands.
- Valid Class 5 & reliable transportation.
- Flexible work schedule, may include evening and weekend work.
- Ability to pass physical capacity test

REPORTS TO: Health Director
HOURS: 70 Hours Bi- weekly
WAGE: To be determined based on experience

SUBMIT RESUME TO: hr@bonaparte.band

Closing Date: July 31, 2026